

**COUNTRY OFFICES REQUEST FOR  
ASSET DISPOSAL (RAD FORM)  
FOR ITEMS with NBV \$2500 & ABOVE**  
(see section 1.0 of the CAP User guide)



*Empowered lives.  
Resilient nations.*

CO-RADC No: \_\_\_\_\_

To be Completed by Submitting Office	
Submitting Country Office: DPRK	Date of Request: 30 November, 2018
Signature of Asset Focal Point: <i>LL</i> Digitally signed by Le Le Lan Date: 2018-12-03 15:04+08:30	Signature of Fleet Focal Point (Technical Clearance): <i>Kwak Sol Hyang</i>
Name: Le Le Lan	Name: Kwak Sol Hyang (Acting Operation Analyst)

1. Description (item name/model/manufacturer)	Serial Number (Not applicable for furniture)	Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar-coded label)	Location (Current location in ATLAS)	Year of Purchase	Atlas Purchase Value	Net Book Value of Asset	Disposal Method
Veh. Great wall SUV IO - 0112	LGWFF3A57 CB921488	0000000004 71	PRK87040 03	PRKUND POCM	11/11/2014	8,000.00	US\$5,277.72	TRANSFER
Veh. Great wall SUV IO - 0113	LGWFF3A55 CB921487	0000000004 72	PRK10003 01	PRKUND POCM	2/11/2014	8,300.00	US\$4,956.92	TRANSFER
Total Value of Assets Disposed (enter \$ in value column)							US\$10,234.64	

\* Insert rows if you need more space to list disposal items.

<b>2. Nature of Survey Case:</b> <input type="checkbox"/> Wear/Tear <input type="checkbox"/> Exceed Lifespan/Minimum Standards <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Surplus <input type="checkbox"/> Loss <input type="checkbox"/> Damage <input type="checkbox"/> Theft <input type="checkbox"/> Vehicle Accident <input type="checkbox"/> Inventory Discrepancy <input type="checkbox"/> Other (Specify)	<b>3. Recommended Disposal Method</b> a. <input type="checkbox"/> Donation b. <input type="checkbox"/> Discard/Recycle c. <input type="checkbox"/> Re-Use of Parts d. <input type="checkbox"/> Trade-In (Estimated Value) USD _____ e. <input type="checkbox"/> Competitive Sale Value USD _____ f. <input checked="" type="checkbox"/> Other (Specify) <u>TRANSFER FROM SECARB PROJECT TO SES AND CBDRM PROJECT IN EXISTENCE BEYOND 2018</u>	<b>4. Recommended Financial Responsibility</b> <input type="checkbox"/> UNDP <input type="checkbox"/> Staff Member <input checked="" type="checkbox"/> Other (Specify) <u>CBDRM AND SES PROJECTS</u>
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**5. Summary of Case:** SECARB PROJECT HAS ENDED ON 30 JUNE 2018 WITH THE TWO VEHICLES IN ITS INVENTORY LIST. PROVIDED THAT THERE WILL ONLY BE TWO MORE PROJECTS IN EXISTENCE IN 2019, THE CO MANAGEMENT AND PROJECT MANAGEMENT DECIDED TO TRANSFER THE TWO ASSETS TO SES AND CBDRM PROJECTS AS FOLLOWS;

- Veh. Great wall SUV IO – 0112 – transfer to CBDRM
- Veh. Great wall SUV IO – 0113 – transfer to SES

To be Completed by Secretary of CAP/ACP	
Meeting Number:	Date of Meeting:
Case Number:	

6. Recommendation by CAP/ACP:  
Date: \_\_\_\_\_ Signature and Title: Yu Hua, Acting DRR *29/8/12.7/30*

7. Authorized by RR &/or CPO  
Date: \_\_\_\_\_ Signature and Title: Name: Tapan Mishra, RR UNDP *30/11/18*

8. Asset has been disposed as per approved disposed method.

Donated (Acknowledge letter is attached.) Date: \_\_\_\_\_

Discard/Recycled ( Certification letter is attached from Vendor) Date: \_\_\_\_\_

Other (Specify) TRANSFER

Competitive Sale Value USD \_\_\_\_\_ 4. Sale invitation, E-bay quote, Signed sale form and Checks have been forwarded to Treasury Section.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Summary of Disposal:**  
SECARB PROJECT HAS ENDED ON 30 JUNE 2018 WITH THE TWO VEHICLES IN ITS INVENTORY LIST. PROVIDED THAT THERE WILL ONLY BE TWO MORE PROJECTS IN EXISTENCE IN 2019, THE CO MANAGEMENT AND PROJECT MANAGEMENT DECIDED TO TRANSFER THE TWO ASSETS TO SES AND CBDRM PROJECTS. GIVEN DPRK SANCTIONS AND UNDP CO STRINGENT ICF, TRANSFER TO SUPPORT GOVERNMENT IS NOT PERMITTABLE THEREFORE THE ASSETS WILL BE KEPT WITH ON-GOING PROJECTS UNTIL SUCH TIME OF CLOSURE, THEN ACTION WILL BE TAKEN TO ADDRESS THE ASSETS. THE RESIDUAL VALUE OF THE SAID ASSETS TO BE TRANSFERRED TO SES AND CBDRM PROJECTS ACCORDINGLY WITH SUPPORT FROM GSSU ASSET TEAM.

Date: 30/11/2018 Signature and Title: Operation Manager, (Name): Kiye Mwakawago

**POPP LINK**  
<https://intranet.undp.org/global/popp/asm/Pages/furniture-and-equipment-acquisition-and-maintenance.aspx>